The Research Council of Finland (former The Academy of Finland): Data Management Policy (RIFs)

Data management policy

General description of data managed within research infrastructure

Guidance:

- What kinds of data are produced by or associated with the research infrastructure?
- Does you infrastructure handle personal or sensitive data? If yes, please give a link to your data privacy policy or attach the document.
- Give a rough estimate of the size of the data produced, for example per day, month or year.
- Does your infrastructure use data quality control procedures or recommend these to users? If yes, please describe these procedures.

Agreements on rights of use

Guidance:

- How are ownership and user rights agreed upon concerning research data?
- If you have a user agreement document, please give a link to it or attach the document.

Opening or restricted sharing of data

Guidance:

- What part of the data managed by the research infrastructure is restricted, openly available or published?
- Describe development work and actions that you have for opening or the restricted sharing of data.

Describe the guidelines you give to users on the following issues:

- How should the research infrastructure be cited?
- Do you provide a model/example data citation? Do you provide unique and persistent identifiers (e.g. Digital Object Identifier (DOI)) for datasets, records or other digital objects?
- What licence(s) do you recommend for data sharing?
- How do you recommend that data is preserved in the long term?

Documentation & metadata

Guidance:

- What kinds of tools and guidance do you provide for documentation and metadata?

Storage, backup and access control to data

Guidance:

- What kinds of data storing services do you provide?
  - Do you provide services for storing sensitive data?
- What kind of certificate do you have for your data storage service?