

Academy of Finland: FIRI2020 Data Management Policy

Data management policy

General description of data

Guidance:

- What kinds of data are produced by or associated with the research infrastructure?
- What ethical guidelines are in place regarding produced data, e.g. personal or sensitive data?
- Give a rough estimate of the size of the data produced eg. per day, month or year.
- What kinds of data quality control procedures are used or recommended to users?

Agreements on rights of use and license

Guidance:

- Who owns and administers the data? How are ownership and user rights agreed upon?
- Who has the right to use the data?
- What kind of guidelines do you give to users about licenses? What license(s) do you recommend for data sharing?

Opening or sharing data

Guidance:

What kind of guidelines do you give to users on the following issues:

- what part of the data can be made openly available or published?
- where can the data, or its metadata, be made available?
- how should the research infrastructure be cited?

Documentation & metadata

Guidance:

- What kind of tools and guidance do/will you provide for data documentation and metadata?
- Does your infrastructure produce standardized metadata?
- If the users produce metadata, how do you support standardized metadata production?
- Do you provide a unique and persistent identifier (such as a Digital Object Identifier (DOI)) to data sets?

Storage, backup & access control to data

Guidance:

- Do you provide service for data storage or backups?
- Do you provide service for storing sensitive data?
- How do you control access to data storage?
- What kind of guidelines do/will you provide for long-term preservation of data?